

RIDING LESSON CONTRACT

Date: _____

I _____ (print legibly)

have contracted with Mane Solutions Therapeutic Riding Program at 312 Five Forks Road, Anderson, SC to give _____ riding lessons.

Riding Lessons are to be paid in full prior to the start of each session. Prepaid lessons are optional. I understand that it is my responsibility prior to entering the lesson area to inform the Head Riding Instructor of any new medical or physical problems which may impact my safety or ability to perform correctly during my scheduled riding lesson. I further agree to handle all other questions or suggestions according to Mane Solutions Policy

I understand that lesson times are planned and that I need to be on time. If I am late more than 15 minutes from my scheduled time, my mount will be un-tacked, unless I have made prior arrangements. I further understand that even if I am late the time for ending the lesson will remain as scheduled. The Head Riding Instructor or Volunteer Director are the only persons with authority to cancel any lesson. Considerations for approved cancellation of a lesson are bad weather conditions (heat advisory, thunderstorms, extreme cold, etc.), schedule conflicts with the Head Riding Instructor's commitments, a rider's medical absence with a written doctor's excuse, or a death in the family. All approved make-up lesson scheduling will be at the discretion of the Head Riding Instructor.

I understand that proper attire must be worn for riding lessons which is to be pants, shirt, shoes/boots with at least a half inch heel (this is a requirement unless medically approved by a physician) and an SEI-ASTM approved riding helmet which fits properly with an attached harness. A safety helmet will be provided by Mane Solutions, unless the rider has his/her own approved safety helmet. A rider must wear a helmet whenever horses are present.

I further understand that Mane Solutions Head Riding Instructor reserves the right to discipline a rider in the form of a documented verbal warning for the first offense. Second offense will be a written warning. For third offense, a final written warning will be documented. Some examples of reasons for disciplinary actions: disruption to lesson, behavior problems that are unacceptable or unsafe, sexual comments and conduct, disrespect to instructor and/or volunteers, failure to follow program stated policies, rules or instructions, etc.

I further accept that Mane Solutions Head Riding Instructor reserves the right to release a rider due to unsafe situations, physical stress to the rider resulting from riding and/or any safety/medical problems that may arise. This type of release from the program will require a prorated refund be issued. Rider's information files will be held in confidentiality and only shared when necessary to insure the safety of a rider in the lesson or during an official incident review.

MANE SOLUTIONS THERAPUTIC RIDING PROGRAM, 501(c) at Oxford Farm, 312 Five Forks Rd. Anderson SC 864-642-0086. NARHA certified instructor; Liz Hartman, Program Director: 910-538-5575, Karen Buccino, Volunteer Director: 864-356-5208.

SOUTH CAROLINA LIABILITY LAW

Under South Carolina Law, an equine activity sponsor or equine professional is not liable for an injury to or the death of a participant in an equine activity resulting from an inherent risk of equine activity, S.C. Code Ann. § 47-9-710 (1993)

I am aware of the inherent risks of horseback riding. I further understand that I must be careful while on the property of Mane Solutions and particularly while horses are being handled. Mane Solutions Therapeutic Riding Program cannot and does not assume any liability for accidents, injury, or death to person or persons. I further have reviewed and understand the content of the South Carolina Liability Law which is posted at drive entrance, barn

and riding area. Likewise I accept full responsibility for friends and visitors accompanying myself to Mane Solutions Therapeutic Riding Program and Oxford Farm property.

MANE SOLUTIONS THERAPEUTIC RIDING PROGRAM POLICIES AND RULES:

Program Enrollment Policy:

Enrollment in the Mane Solutions Therapeutic Riding Program begins upon the program's receipt of a fully completed enrollment packet. Official acceptance into the program will only take place after the rider completes an on site evaluation by the Head Riding Instructor and the OK is given to complete a program riding contract.

Riders Goal Setting Policy:

Mane Solutions Therapeutic Riding Program policy is that each rider will have a personal set of documented goals:

- The goals will be set and documented upon their 2-3 month anniversary in the Mane Solutions Therapeutic Riding program.
- Documented riders goals will be located in the rider's file.
- Head Riding Instructor will be the sole responsible party for setting each rider's goals and may use input from the rider, volunteers, and parent or guardian in setting the monthly goals.
- The weekly progress record on each rider, will be maintained and will be transferred into the rider's file.

Lesson Policy Standard:

A lesson is 50 minutes in length and is to consist of mounting each rider and tack adjustments, exercises while mounted; 20-30 minutes actual riding time, cool down time, and dismounting. For those riders who are skilled enough and the facility can provide the needed safety for the special needs rider, grooming, tacking up, and putting up the horse may be included into the 50 minute riding lesson. The Head Riding Instructor additionally has the responsibility of safety for riders, volunteers, and horses at all times so therefore, the instructor has the right to deviate from the above lesson outline when safety is a concern. Example: the lesson could be full time as barn management-classroom activities, grooming, tacking up, types of tack, tack cleaning, etc.

General Conduct Policy for Parents, Riders, and Guests during a Mane Solutions Riding Lesson Time:

Important areas used during riding lesson:

- Parent/Rider waiting area is located outside by the outdoor riding ring area, or in the tackroom in the barn.
- A message board is located outside the office. Any questions, concerns, or suggestions that does not concern the immediate lesson should be written on a suggestion card located next to the message board. Staff members will review cards and make contact with the card owner.

Arrival to lesson:

- If previous lesson or dismounting is in progress please go quietly to parent/ rider waiting area.
- All riders are to wait at parent/ rider waiting area until volunteer or instructor comes to escort them to the grooming/tack area. The only people who are to be in the grooming/tack area are the instructors, volunteers and riders that are getting ready to ride in current lesson.
- If you need to talk to the Riding Instructors about medical or physical problems which may have a safety implication for the current lesson, please do so before the mounting phase of the lesson gets started.
- If parent or guardian leaves the premises during the lesson time you are required to leave a number where the Mane Solutions staff can contact you, put your name and number on the dry erase board on side of office.

During lesson:

- While a riding lesson is in progress all parents, family members, and guests must stay in waiting area. You may only enter fenced areas and arenas if asked by an instructor or volunteer. Ask permission before taking any pictures.
- No umbrellas
- No ball playing, tag games, or fast type movement games allowed outside arena.

After lesson:

- After lesson the rider will return to their parent, or guardian.

Attendance Policy:

Mane Solutions Therapeutic Riding Program's attendance policy ask for a two hour notification for cancelling lessons.

Make-up Lesson Policy:

Mane Solutions Therapeutic Riding Program make-up lesson policy is a make-up lesson will only be rescheduled for a lesson missed.

- Lesson canceled by Head Riding Instructor (bad weather, heat index, instructor schedule conflict, etc.)
- Rider's medical emergency.
- Death in the immediate family.

Disciplinary Policy:

Mane Solutions Therapeutic Riding Program disciplinary policy has been developed to ensure a safe and conducive environment for all involved in our therapeutic riding program.

Warning Policy:

Mane Solutions Therapeutic Riding Program Head Riding Instructor has the right to discipline a rider, parent/guardian, and/or volunteer

1. First offense a documented verbal warning. If this is a rider, he or she will be removed from the horse and will sit in waiting area until lessons end.
2. Second offense a written warning. If a rider, he or she will be dismissed from the riding lesson for that day.
3. Third offense is final warning. The rider will be removed from horse and dropped from the program.
4. Likewise if the offender is a parent, guardian or volunteer, they will follow the same disciplinary policy and can be dropped from the program on the third offense, in the case of a parent or guardian this will include the rider.

Examples of reasons for disciplinary actions: disruption to class, behavior problems that are unacceptable or unsafe, disrespect to instructor and/or volunteers, failure to follow program stated policies, rules, and instructions.

Immediate Termination Policy:

A rider, parent or guardian, volunteer, or instructor will be immediately removed from the program for inappropriate sexual comments or inappropriate sexual conduct.

General Rules:

- All gates and stall doors to be keep closed.
- No climbing, sitting, or standing on stall doors, fences, or gates (this includes ring).
- Smoking is prohibited.

- No dogs are allowed unleashed during lesson hours.
- No running around horses or riding areas.
- All trash to be disposed of in trash barrels.
- No horses to be handled in or out of the stalls without program staff 's permission and/or supervision.
- No Sandals. Only closed toe shoes.
- No entry into tack room areas unless accompanied by program staff or directed to by program staff.

I agree to abide by in total and I have received a copy of this contract which includes the policies and rules. I further understand that if any of the policies or rules are not followed Mane Solutions Therapeutic Riding Program has the right to cancel this contract in full without any refund of moneys remaining for this session.

ACCEPTED BY:

Signature Rider: _____ Date: _____

Signature Parents or Guardian: _____ Date: _____

Signature Witness: _____ Date: _____

Rider's Name: _____

Rider's Address: _____

Phone (Home): _____

Phone (Parent or Guardian): _____

Phone (Cell or Emergency): _____